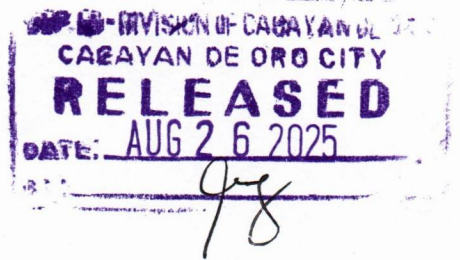




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools District Superintendent

26 AUGUST 2025

DIVISION MEMORANDUM
No. 715 s.2025

PARTICIPATION OF THE DEPED CDO MANAGEMENT COMMITTEE FAMILY TO
THE HIGALAAY FESTIVAL CIVIC MILITARY PARADE AND FLOAT COMPETITION
2025

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
All Public Schools District Supervisors
All Concerned School Heads

1. In line with the celebration of the Cagayan de Oro Higalaay Festival 2025 with the theme **"Proud of our Roots: Bold in our Dreams"**, the Management Committee Family is hereby invited to join and participate the civic military parade on August 27, 2025.

2. The assembly time is 5:00 o'clock in the morning along Public Attorneys Office area as the assembly area.

3. Attached is the invitation from the City Administrator, Atty. Roy Hilario P. Raagas.

4. In adherence to Equal Opportunity Principle (EOP), in line with the celebration of the Cagayan de Oro Higalaay Festival 2025 with the theme **"Proud of our Roots: Bold in our Dreams"**, the following School Heads will serve as parade marshals during the civic military parade on August 27, 2025. Inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

5. This office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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Encl.: As stated

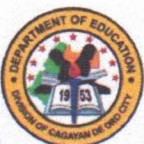
Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATIONS

DM023-SGOD-JPT/ PARTICIPATION OF THE DEPED CDO
MANAGEMENT COMMITTEE FAMILY
TO THE HIGALAAY FESTIVAL CIVIC MILITARY PARADE
AND FLOAT COMPETITION 2025

August 26, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Republic of the Philippines
City of Cagayan de Oro

OFFICE OF THE CITY ADMINISTRATOR

**cagayan
de Oro**
city of golden friendship



August 04, 2025

DR. ROY ANGELO E. GAZO, PH.D.

Schools Division Superintendent

Department of Education - Division of Cagayan de Oro

Cagayan de Oro City

Dear Dr. Gazo:

Warm greetings from the City Government of Cagayan de Oro.

As we once again come together to celebrate Higalaay Festival, our annual festivity in honor of Saint Augustine, the city's patron saint, we are reminded of the traditions that unite us and the vision that drives us. This year's theme, "Proud of Our Roots, Bold in Our Dreams", reflects that enduring spirit.

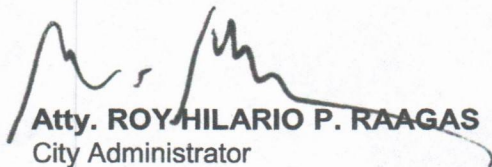
One of the festival's most anticipated highlights is the Civic-Military Parade and Float Competition, a vibrant display of creativity, unity, and the dynamic culture of our city.

In line with this, we warmly invite you to participate in the civic-military parade happening on August 27, 2025. Your presence will surely add color, excitement, and significance to the celebration.

Attached are the guidelines for your reference. Should you have any inquiries or require further details, please do not hesitate to contact **Ms. Imilyn Grace Elumba** or **Mr. Felben Mark Aton** through mobile number **0997-244 4333**.

We look forward to your participation as together we honor our heritage and continue building a more connected community.

Sincerely,


Atty. ROY HILARIO P. RAAGAS
City Administrator



CIVIC MILITARY PARADE AND FLOAT COMPETITION 2025 (Civic-Military Parade)

The Civic Military Parade and Float Competition is the longest-running and much anticipated activity of the Higalaay Festival with the theme *"Proud of our Roots; Bold in our Dreams"*. This grand celebration brings together a diverse array of participants from civic and military organizations to business establishments, schools and government agencies, showcasing their creativity and unity. This festive activity bursting with colors, merry-making, and friendship, that brings the city's dynamic culture, history and heritage to life.

GUIDELINES FOR NATIONAL GOVERNMENT AGENCY

A. PARTICIPANTS

1. Participation is **open to all** corporate-based establishments, academic institutions, government and non-government organizations, barangays, civic clubs and others.
2. Participants should have **at least 20 individuals**.
3. For interested office/department, you may contact Ms. Imilyn Grace Elumba or Mr. Felben Mark Aton through this number **09972444333**.
4. Deadline for registration shall not be later than August 12, 2025.

B. PARADE DECORUM

1. Participants must have their own institutions/organizations' banner.
2. Participants are enjoined to march smartly and observe uniformity of foot placement and body movement, posture and body carriage.
3. **FORWARD MOTION** must be maintained throughout the parade. *Any maneuvering, countermarching or other action delaying the forward progress of the parade is prohibited.*
4. Each participant is expected to demonstrate uniformity in timing, spacing, and the halts, as well as visually appropriate spacing while standing fast or marching.
5. Each participant **MUST WEAR** only one (1) uniform or Higalaay Themed Shirt.
6. Barefoot and wearing of slippers are **NOT ALLOWED** during the street parade or during the performances related to the parade.



7. All participants must assemble at the designated venue **TWO (2) HOURS** before the flag off. Participants *will be assigned to their respective assembly point during the final briefing.*
8. The order of the street parade – which is slated at **05 am, Wednesday, August 27, 2025** will be determined by the Events Committee and announced accordingly. Each participant must follow the prescribed order of the parade.
9. The Event Committee will set the schedule of coordination meetings. **NO ATTENDANCE** in the orientation, **NO PARADE.**

C. SECURITY / ADMINISTRATIVE

1. For the safety and security, and to ensure a smooth flow of the parade **NO MATERIALS** (gifts, candies, merchandises, literature materials, leaflets, liquids etc.) may be handed out or thrown from participants to the audience/spectators/crowd. This policy shall be strictly imposed by the Parade Marshals.
2. All decisions of the event committee are final and binding.